



## Construction Project, Program, and Portfolio Management

Cordjia Capital Projects Group brings immediate project, program, and portfolio management capabilities directly to your organization, creating short-term productivity gains and long-term business value. Our trusted project, program, and portfolio managers help you achieve:

*Efficiency* – Focusing on core return on investment and productivity goals, such as reducing costs, increasing quality, and project cycle time; and

*Effectiveness* – Encompassing customer service, collaboration, knowledge sharing, and overall organizational effectiveness.

### Our Delivery

The science of project, program, and portfolio delivery entails the integration of multiple tasks and sub-projects under one program, thus you achieve efficiencies and accelerated delivery time.

Successful program delivery requires our team to anticipate potential obstacles before they arise, and to address them before they can become an impediment. The tools and processes by which this is accomplished are constantly refined and refreshed based on current and ongoing experience.

Our menu of services includes:

Phase I Strategic Planning	Phase II Pre-Design	Phase III Design	Phase IV Procurement	Phase V Construction	Phase VI Post-Construction
<ul style="list-style-type: none"> <li>• Due Diligence Studies</li> <li>• Feasibility Studies</li> <li>• Site Analysis &amp; Selection</li> <li>• Project Delivery</li> <li>• Strategies</li> <li>• Risk Plan Development</li> <li>• Program Budgeting Development</li> <li>• Regulatory Studies</li> <li>• Master Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Program Coordination</li> <li>• Conceptual Cost Estimate</li> <li>• Master Schedule Development</li> <li>• Cost-Benefit Analysis</li> <li>• Permitting Coordination</li> <li>• RFP Development</li> <li>• Consultant Selection</li> <li>• Value Engineering</li> <li>• Communications Plan Development</li> <li>• Risk Plan Development</li> </ul>	<ul style="list-style-type: none"> <li>• Project Status Reporting</li> <li>• Design Team Coordination</li> <li>• Design Reviews</li> <li>• Constructability Reviews</li> <li>• Document Control</li> <li>• Lifecycle Cost Management</li> <li>• Cost Estimating and Budget Updating</li> <li>• Milestone Schedule Development</li> <li>• Quality Assurance Monitoring</li> <li>• Risk Analysis and Response Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Bid Pre-Qualification</li> <li>• Bid Solicitation</li> <li>• Bid Evaluation</li> <li>• Contract Negotiation</li> <li>• Contract Award</li> <li>• Procurement Oversight</li> <li>• Long-Lead Procurement</li> <li>• Scope Monitoring</li> <li>• Cost Monitoring</li> <li>• Schedule Monitoring</li> <li>• Risk Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>• Project Status Reporting</li> <li>• Weekly Project Meetings</li> <li>• Document Control</li> <li>• Monthly Requisitions and Payment Evaluation</li> <li>• Change Order Management and Verification</li> <li>• Schedule Updating and Tracking</li> <li>• Contractor Performance Oversight</li> <li>• Site Inspections</li> <li>• Quality Management</li> <li>• Contract Interpretations</li> <li>• FF&amp;E Installation Oversight</li> <li>• Risk Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>• Punchlist Coordination</li> <li>• Closeout Documentation</li> <li>• Direct Contracts Coordination</li> <li>• Final Reporting</li> <li>• System Start-up Coordination</li> <li>• Relocation/Move In Coordination</li> <li>• Claims Resolution</li> <li>• Auditing</li> <li>• Warranty Review</li> <li>• Contract Closeout</li> <li>• Risk Register Closeout</li> </ul>



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### Immediate Results

Our experienced professionals are available at a moments notice to support practically any type of project at any phase. Our staff augmentation teams are assembled based upon the unique needs of each assignment and are available for durations that range from several days to one year. Our professionals take a results-driven, yet cooperative, approach to meeting your objectives, and effectively complement your in-house team.

We champion the interests of all parties and have the expertise and resources to manage the geographic, political, social, cultural, and regulatory issues that can challenge project success. Working closely with your team, our project, program, and portfolio managers identify project risks early on so that risk management plans can be developed and costly barriers can be prevented. We use industry-leading methodologies, technologies, and work practices to increase your competitive advantage.

### On-Demand Resources

You can depend on our project, program, and portfolio management professionals to help support and manage your project, program, and portfolio initiatives.

The diverse expertise of our project, program, and portfolio managers allows them to provide the critical analysis and customized solutions to plan, manage, and execute a full menu of on-demand project, program, and portfolio management services to achieve your business objectives.

### Supported By Best Practices

Cordjia Capital Projects Group's project, program, and portfolio managers use industry-leading technologies, knowledge repositories, and work practices to increase your competitive advantage.

In support of our project, program, and portfolio management solution, we utilize a web-based capital program management and collaboration solution, which consists of an integrated, client-centric capital program management solution. Our platform can be used to manage cost, schedule, and scope and provides a repeatable, predictable, and measurable way to improve business processes for the duration of our services. This integrated cost, schedule, process, and document management solution allows you to access and analyze key project information fast, as well as centrally manage and track communications, files, and documentation.

*we don't just deliver solutions | we lead them™*

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